Regional Project Management Unit — PGIRE-KC

VACANCY ANNOUNCEMENT
Driver – PGIRE-KC Project

Published on 31 July 2026 – Applications close on 14 August 2026 at 5:00 p.m. (Dakar time)

1. Background

The Koliba-Corubal Integrated Natural Resources and Water Resources Management Project (PGIRE-KC) is financed by the Global Environment Facility (GEF), with the International Union for Conservation of Nature (IUCN) serving as the implementing agency and the Gambia River Basin Development Organisation (OMVG) as the implementing entity.

As part of its counterpart contribution to the Project, OMVG has made available a four-wheel-drive (4WD) vehicle for field missions and coordination activities in the Project intervention areas in the Republic of Guinea and the Republic of Guinea-Bissau. The regular and safe operation of this vehicle requires the recruitment of a qualified Driver.

2. Duties and Responsibilities

The Driver shall be responsible for:

- Driving the Project vehicle in strict compliance with traffic regulations and safety requirements, including on unpaved roads and in rural areas;
- Carrying out routine vehicle maintenance (fluid levels, tyre pressure and cleanliness) and promptly reporting any repair or maintenance requirements;
- Keeping the vehicle logbook up to date (mileage, fuel consumption, missions undertaken and any incidents);
- Providing logistical support for field missions, including travel preparation, route planning and liaison with local authorities and communities;
- Ensuring the safety of passengers and transported goods, while complying with the safety procedures of OMVG and the Project;
- Safeguarding the vehicle when not in use and reporting any incident to the Project Coordinator;
- Performing any other logistics-related duties assigned by the Project Coordinator that are consistent with the requirements of the position.

3. Profile Required

- Hold a valid driving licence appropriate for driving four-wheel-drive vehicles (Category B as a minimum);
- Have at least five (5) years of professional experience as a driver, preferably within a development project, an international organisation or a public administration;
- Have a good knowledge of the roads and driving conditions in the Project intervention areas (Senegal, Guinea and Guinea-Bissau);

- Possess basic vehicle maintenance and mechanical knowledge sufficient to identify faults or mechanical problems;
- Demonstrate discretion, diligence and a strong sense of responsibility;
- Be available for field missions lasting several days, including in remote areas;
- Be physically fit and have no criminal record;
- Knowledge of Portuguese and/or local languages spoken in Guinea-Bissau will be considered an asset.

4. Other Conditions

- Nationality: Applicants must be nationals of one of the four OMVG Member States and reside in Dakar at the time of application;
- Duty station: Dakar (Regional Project Management Unit), with regular travel to the Republic of Guinea and the Republic of Guinea-Bissau;
- Contract Duration: Twenty-one (21) months, commencing on 1 September 2026.

5. Application Package

- A cover letter addressed to the OMVG High Commission;
- A detailed and up-to-date curriculum vitae (maximum two pages);
- A certified copy of the applicant's driving licence;
- Copies of employment certificates and/or certificates of satisfactory completion issued by previous employers;
- A copy of the national identity card or passport;
- A police clearance certificate issued within the last three (3) months;
- A certificate of residence or any proof of residence in Dakar (utility bill, certificate, etc.) issued within the last three (3) months.

6. Selection Procedure

The selection process will be conducted in three stages: (i) shortlisting based on compliance with the eligibility criteria (professional experience, driving licence and references); (ii) a practical driving test, including an assessment of basic vehicle maintenance and road safety knowledge; (iii) an oral interview with the Project Coordination Team.

Submission of Applications

Applications must be submitted by email **only** no later than Friday, **14 August 2026, at 5:00 p.m.** (Dakar time), to: recrutement@omvg.org.

Only shortlisted candidates will be contacted for the next stage of the recruitment process. OMVG reserves the right not to proceed with this recruitment process.