Regional Project Management Unit — PGIRE-KC

VACANCY ANNOUNCEMENT
Communications Service Provider – PGIRE-KC Project

Published on 31 July 2026 – Applications close on 14 August 2026 at 5:00 p.m. (Dakar time)

1. Background

The Koliba-Corubal Integrated Natural Resources and Water Resources Management Project (PGIRE-KC) is financed by the Global Environment Facility (GEF), with the International Union for Conservation of Nature (IUCN) serving as the implementing agency and the Gambia River Basin Development Organisation (OMVG) as the implementing entity.

GEF-funded projects under the International Waters focal area are required to regularly document and disseminate their achievements, good practices and lessons learned, particularly through the IW:LEARN (International Waters Learning Exchange and Resource Network) platform. To this end, PGIRE-KC is recruiting a Communications Service Provider to support the collection, organisation and dissemination of its communication materials.

2. Duties and Responsibilities

The Service Provider shall be responsible for:

- Establishing and maintaining a structured database of all photographs and videos relating to Project activities (field missions, workshops, training sessions and community meetings);
- Regularly publishing content on the Project's and OMVG's social media platforms (Facebook, LinkedIn, X/Twitter, etc.);
- Disseminating content through all relevant communication channels, including the OMVG website and newsletters;
- Collecting, organising and submitting the information, data and supporting materials required for updating the GEF IW:LEARN portal;
- Supporting the production of communication materials highlighting Project achievements (activity briefs, newsletters, short reports and testimonials);
- Assisting the Project Coordinator and the Project team with media coverage of Project events (workshops, field missions and Steering Committee meetings);
- Contributing to the drafting of meeting reports and communication briefs relating to Project activities.

3. Profile Required

- Be a recent graduate holding at least a Bachelor's degree (or equivalent) in Communications, Journalism, Information Sciences or a related field. **Priority will be given to early-career candidates;**

- Be proficient in basic photo and video editing software (Canva, CapCut, Adobe Premiere, Adobe Lightroom or equivalent);
- Have a good knowledge of social media platforms and digital institutional communication tools;
- Possess good writing skills in French; proficiency in English would be an asset, particularly for updating the IW:LEARN portal;
- Demonstrate autonomy, creativity, diligence and strong organisational skills;
- Be proficient in standard office applications (Word, Excel and PowerPoint);
- Have some initial experience, even of short duration, in communications, social media management, content production or a related field. Experience gained through internships, voluntary work or community projects will be taken into consideration.

4. Terms of the Assignment

- Nationality and Residence: Applicants must be nationals of one of the four OMVG Member States and reside in Dakar at the time of application;
- Duty Station: OMVG High Commission, Dakar (PGIRE-KC Regional Project Management Unit);
- Contract Duration: Twenty-one (21) months, commencing on 1 September 2026;
- Type of Engagement: Service contract.

5. Application Package

- A cover letter addressed to the High Commissioner of OMVG;
- A detailed and up-to-date curriculum vitae (maximum three pages);
- A copy of the highest academic qualification obtained;
- A portfolio or samples of previous work (publications, photo/video productions, social media management), where available;
- A copy of the national identity card or passport;
- A certificate of residence or other proof of residence in Dakar issued within the last three (3) months.

6. Selection Procedure

The selection process will be conducted in three stages: (i) shortlisting based on qualifications, experience, profile and portfolio submitted; (ii) a practical test consisting of preparing a short communication product (photo/video editing or a social media post) using the material provided; (iii) an oral interview with the project coordination team.

Submission of Applications

Applications must be submitted by email **only** no later than Friday, **14 August 2026, at 5:00 p.m.** (Dakar time), to: recrutement@omvg.org.

Only shortlisted candidates will be contacted for the next stage of the recruitment process. OMVG reserves the right not to proceed with this recruitment process.